

BYLAWS OF THE CAPITAL AREA CHAPTER OF THE
TEXAS SECTION OF THE AMERICAN WATER WORKS ASSOCIATION

1. Article I - TITLE OF BYLAWS

THE BYLAWS OF THE CAPITAL AREA CHAPTER OF THE TEXAS SECTION OF THE AMERICAN WATER WORKS ASSOCIATION.

2. Article II - NAME

The name of this organization shall be the Capital Area Chapter of the Texas Section of the American Water Works Association (hereinafter the "Chapter"). The Texas Section of the American Water Works Association shall hereinafter be referred to as the "Section". The American Water Works Association shall hereinafter be referred to as the "Association."

3. Article III - OPERATIONS

All matters pertaining to the operation of the Chapter shall be in accordance with the Articles of Incorporation, Bylaws, and Governing Documents of the American Water Works Association, Texas Section Bylaws, Governing Documents and Policies and Procedures, and with the Chapter Bylaws (hereinafter the "Governing Documents").

4. Article IV – GEOGRAPHIC BOUNDARY

The geographic boundary of the Capital Area Chapter encompasses all of the following seven Central Texas Counties, Bastrop, Blanco, Burnet, Caldwell, Hays, Travis, and Williamson.

5. Article V - ELIGIBILITY TO VOTE

- 5.1. All members of the Chapter in good standing are eligible to vote.
- 5.2. Membership in the Chapter is open to anyone attending a Chapter meeting.
- 5.3. Occasions where a vote of the membership is required include the election of Chapter officers and approval of changes to these bylaws

6. Article VI - CHAPTER FINANCES

- 6.1. The Chapter shall not assess dues from its members.
- 6.2. The Chapter reserves the right to collect fees for Chapter activities and events, as appropriate (e.g. registration fees for annual meetings, teleconferences and other educational programs). Such fees will be established in accordance with these Bylaws and Governing Documents of the Chapter.

6.3. All Chapter finances shall be managed in accordance with these bylaws and Governing Documents. The Chapter Secretary-Treasurer shall be responsible for maintaining all financial controls.

6.4. The Chapter will adopt the same Fiscal Year as the Section.

7. Article VII - CHAPTER GOVERNANCE

7.1. Chapter Officers

7.1.1. The officers of the Chapter shall include the following, President, Vice-President, and Secretary-Treasurer.

7.1.2. Officers shall be elected by a simple majority of members present at the first meeting of each calendar year.

7.1.3. A Nominations Committee shall nominate candidates for each office. The Nominations Committee shall consist of the immediate Past President and at least two other members appointed by the President.

7.1.4. Nominations from the floor are allowed.

7.1.5. The term of office for all officers shall be one year beginning with the meeting following their election.

7.1.6. Only members in good standing of the Section are eligible to be officers of the Chapter.

7.1.7. Candidates receiving the greatest number of votes shall be declared elected.

7.2. Executive Committee

7.2.1. The Chapter shall have an Executive Committee. The Executive Committee shall include the President, Vice-President, Secretary-Treasurer, and the committee chairpersons of all standing committees.

7.2.2. Standing Committees of the Chapter shall include Programs, Membership, Bylaws, Special Activities, and Communications. Additional standing committees may be added by a majority vote of the Executive Committee.

7.2.3. The President shall appoint committee Chairpersons and committee members for one-year terms. Committee membership shall be restricted to serving three consecutive terms. This shall include the Committee Chairperson.

7.3. Vacancies

- 7.3.1. In case of vacancy in the office of President, the Vice-President shall accede to the Presidency. In case of vacancy in any other office, a successor to serve the remainder of the term shall be selected by the Executive Committee.

8. Article VIII - AMENDMENTS TO CHAPTER BYLAWS

- 8.1. Amendments to these bylaws may be proposed by either a majority affirmative vote of the Executive Committee, or by written petition signed by ten eligible voting members of the Chapter. All such proposals shall be submitted to the Chapter President, who will bring the proposal to the attention of the Chapter.
- 8.2. These bylaws may be amended at any meeting of the Chapter by a majority vote of eligible voting members present at the meeting. However, the amendments must be presented at the previous meeting to allow members time to consider the changes.
- 8.3. If the amendment(s) are approved by the Chapter membership, the Chapter President shall submit the amendment(s) to the Section Administrator for approval by the Section's Board of Trustees.
- 8.4. Such amendment(s) shall be effective only after receiving notice from the Section Administrator that the amendment(s) have been approved by the Section Board of Trustees.

9. ARTICLE IX - DISSOLUTION

In case of dissolution of the Chapter, all Chapter funds shall be forwarded to the Section