

Payment and Refund Policy:

Payment: Payment should be in the form of a check or credit card. Both forms of payment are subject to approval. Print invoice for payment and return with check. The Texas Section AWWA cannot invoice for payment. Your online registration record is your receipt for payment.

NOTE: TCEQ hours will not be credited until payment is made.

Refund Policy: Registration for training removes a space from the inventory of limited available space at each location. Each site has sufficient space to collectively allow the Texas Section AWWA to recoup its costs to present the training, provide the materials and, if provided, the costs of refreshments and/or lunch. Should you reserve a space and not attend, and because of the timeliness of the training, the Texas Section AWWA is generally unable to resell your space. Therefore, a refund for non-attendance is not available. In the case of an act of God, natural disaster or hospitalization that prevents you from attending, a request can be made in writing to **TAWWA, P. O. Box 80150, Austin, TX 78708** for consideration of a refund. Documentation may be required to support your claim for a refund.

Substitution: A substitution can be made by calling our offices in Austin, Texas at **512-251-8101** or **512-238-9292**, **no less than 72 hours** prior to the training. Or, you can email us at registration@tawwa.org and provide the name of the original registrant, the name of the person who will attend as the substitute, and the site they will attend.